

SCHEDULE A (as amended through April 2006)
JOB CLASSIFICATIONS BY GROUPS

GROUP 69

Executive Director of General Government Services	SEL
---	-----

GROUP 65

Director, DPW	DPW
Director, Financial Services	DFS

GROUP 63

Chief of Police	POL
Treasurer/Collector	T&C

GROUP 62

Fire Chief	FIR
Human Resources Director	HR
Programs Manager/Assistant Director	DPW
Superintendent, Park & Highway	DPW
Town Engineer	DPW
Library Director	LIB

GROUP 61

Asst. Director of General Government Services	DFS
Deputy Chief of Police	POL
NIS Director	DFS
Superintendent, Water & Sewer Division	DPW
Town Accountant	DFS

GROUP 60

Chief Assessor	ASR
Deputy Fire Chief	FIR
Director, Community and Public Health Services	HLTH
Director of Recreation	REC
Superintendent/RDF	DPW

GROUP 59

Assistant Director for Library Services	LIB
Assistant Superintendent, W&S Division	DPW
Assistant Town Engineer	DPW
Facilities Maintenance Administrator	SEL
Planning Director	PLAN
Assistant Director for Technology	LIB

GROUP 58

Assistant NIS Director	NIS
------------------------	-----

Assistant Superintendent, Highway Division	DPW
Assistant Superintendent - Park & Tree	DPW
Inspector of Buildings	BLDG
Landscape Architect	DPW
Senior Civil Engineer	DPW
Senior Management Analyst	DPW
GROUP 57	
Assistant Director	REC
Assistant Director/Health	HLTH
Deputy Assistant Director, General Govt. Services	SEL
Director of Natural Resources	NRC
GIS Manager	NIS
Network Manager/Webmaster	NIS
Technical Operations Manager	NIS
Youth Director	YC
GROUP 56	
Assistant Town Accountant	DFS
Civil Engineer	DPW
Director of Senior Services	COA
Management Analyst	DPW
Landscape Planner	DPW
GROUP S55	
Fleet Maintenance Supervisor, Highway	DPW
GROUP 55	
Environmental Health Specialist	HLTH
GIS Administrator	NIS
Local Building Inspector	BLDG
Program Administrator	REC
Senior Engineer	DPW
GROUP S54	
Customer Services Supervisor	MLP
General Foreman, All Divisions	DPW
Overhead Line Foreman	MLP
Supervisor of Accounting	DPW
Underground Line Foreman	MLP
GROUP 54	
Assistant Treasurer/Collector, T&C	DFS
Budget Projects Manager	DFS
Director of Veterans' Services	VET
Horticulturist, Park & Tree Division	DPW

Human Resources Generalist	HR
Inspector of Wires	BLDG
Planner	PLAN
Plumbing & Gas Inspector	BLDG
Transportation Projects Manager	SEL
GROUP S53	
Coordinator, Light Plant	MLP
Signal Alarm Foreman, Light Plant	MLP
Supervisor, RDF	DPW
GROUP 53	
Analyst/Programmer	NIS
Environmental Education Coordinator	NRC
Health Communication and Services Specialist	HLTH
Public Health Nurse	HLTH
GROUP 52	
Conservation Administrator	NRC
GIS Analyst	DPW
Projects Administrator	PBC
RDF Business Manager	DPW
Sealer of Weights and Measures/Parking Clerk	SEL
GROUP 51	
Assistant Administrator	ASR
Assistant Town Clerk	TC
Executive Secretary, Director, DPW	DPW
Executive Secretary, Zoning Board of Appeals	ZBA
Health & Social Services Administrator	COA
Microcomputer Coordinator	NIS
GROUP S50	
Collections Representative	MLP
GROUP 50	
Animal Control Officer/Inspector of Animals	POL
GROUP 49	
Accountant B	DFS
Administrative Secretary	SEL
Elections & Registration Administrator	TC
GROUP 48	
Administrative Assistant	HLTH
Head Maintenance Custodian, Town Hall	SEL

Office Assistant, Building	BLDG
Personnel Administrative Assistant	HR
Senior Office Assistant	DPW
GROUP 47	
Accounting Assistant	POL
Administrative Assistant	POL
Office Assistant, Electric	MLP
Office Assistant, Engineering	DPW
Office Assistant, Management	DPW
Office Assistant, Park and Highway	DPW
Office Assistant, W&S	DPW
Secretary, DFS	DFS
Secretary, Fire	FIR
Secretary, Library	LIB
Secretary, Recreation	REC
Senior Secretary, Selectmen	SEL
Voter Registration Clerk	TC
GROUP 47D	
Dispatcher	POL
GROUP 46	
Accounting Clerk, T&C	DFS
Office Assistant	SEL
Office Assistant, RDF	DPW
Office Assistant/Records Clerk	POL
GROUP 45	
Secretary, Assessor's	ASR
Secretary, Director's Office	DPW
Secretary, NRC	NRC
Secretary/Technical Assistant	PLAN
GROUP 44	
Clerk	TC
Custodian	SEL/REC
Secretary, Building	BLDG
GROUP 43	
Seniors Activities Coordinator	COA
Switchboard Operator/Receptionist	SEL
GROUP 42	
Clerk/Government Services	SEL
Office Clerk	HLTH
Parking Meter Attendant	SEL

GROUP 41	
Night Watchman, Highway	DPW
GROUP 38	
Senior Customer Service Representative	MLP
GROUP 35	
Accounts Payable Clerk	DPW
Bookkeeping/Account Clerk	DPW
Clerk/Engineering	DPW
Customer Service Representative	DPW/MLP
GROUP 34	
Administrative Clerk	DPW
Communications Clerk/Receptionist	MLP
Credit/Collections Clerk	MLP
GROUP 33	
Administrative Records Clerk	DPW
Cashier/Records Assistant	MLP
Clerk	DPW
GROUP 31	
Clerk, General	DPW
GROUP 21	
Electrician A	MLP
Lead Cablesplicer	MLP
Lead Lineman	MLP
GROUP 20	
Automotive Mechanic Foreman A, Highway	DPW
Cablesplicer, 1st class	MLP
Chief Substation Operator, Electric	MLP
Construction Craftsman, Highway	DPW
Construction Foreman/Electric	MLP
Engineer A	DPW
Foreman A - All Divisions	DPW
Foreman A - Athletic Fields	DPW
Horticultural Technician	DPW
Lineman, 1st class	MLP
Senior Welder, Highway	DPW
Tree Care Foreman/Park & Tree	DPW
GROUP 19	
Meter & Sign Repair Person, Highway	DPW

Meter/Backflow Prevention Device Coordinator	DPW
--	-----

GROUP 18

Automotive Mechanic, Highway	DPW
Foreman B - All Divisions	DPW
Groundskeeping Foreman, Park	DPW
Highway Craftsman	DPW
Lead Baler	DPW
Lead Tree Climber/Park & Tree	DPW
Primary Water Treatment Plant Operator	DPW
Welder, Highway	DPW
Engineering Technician	MLP
Park Maintenance Craftsman	DPW

GROUP 17

Apprentice Lineworker/Stockkeeper	MLP
Cablesplicer, 2nd class	MLP
Crane Operator	DPW
Lineman, 2nd class	MLP
Meter/Backflow Prevention Device Technician	DPW
Park Technical Services Craftsman	DPW
Power Shovel Operator, W&S	DPW
Stockkeeper, Automotive, Highway	DPW
Substation Operator, Electric	MLP
Tractor Trailer Operator	DPW
Tree Climber, Park & Tree	DPW

GROUP 16

General Mechanic A, W&S	DPW
Groundskeeper, Park & Tree	DPW
Head Custodian	DPW
Heavy Equipment Operator, Highway	DPW
Secondary Water Treatment Plant Operator	DPW
Stockkeeper, Electric	MLP
Transfer Haul Equip. Operator, RDF	DPW

GROUP 15

Industrial Equipment Operator, RDF	DPW
Stockkeeper, W&S	DPW

GROUP 14

Building Maintenance Person, Highway	DPW
Cablesplicer Helper, Electric	MLP
Custodian	DPW
Groundman, Electric	MLP
Medium Equipment Operator, Highway, Park	DPW
Truck Driver A/Laborer, W&S	DPW

GROUP 13	
Permit Verifier/Trash Collector, RDF	DPW
GROUP 12	
Light Equipment Operator, Highway, Park	DPW
GROUP 11	
Laborer - All Divisions	DPW
GROUP L17	
Public Services Coordinator	LIB
GROUP L16	
Children's Services Supervisor	LIB
Reference Services Supervisor	LIB
Technical Services Supervisor	LIB
GROUP L15	
Branch Libraries Supervisor	LIB
Interlibrary Loan Supervisor	LIB
GROUP L14	
Reference Librarian - Adult Services	LIB
Reference Librarian - Audio-Visual Services	LIB
Reference Librarian - Children's Services	LIB
Reference Librarian - Periodical Services	LIB
Reference Librarian - Young Adults' Services	LIB
GROUP L9	
Circulation Supervisor	LIB
Facilities Supervisor	LIB
GROUP L6	
Acquisition Assistant	LIB
Assistant Cataloger	LIB
Assistant Circulation Supervisor	LIB
Bookkeeper	LIB
GROUP L3	
Library Assistant II	LIB
Library Assistant III	LIB
GROUP L2	
Library Assistant I	LIB

GROUP L1 Helper	LIB
GROUP C4 Building Maintenance Person	LIB
GROUP P40 Lieutenant	POL
GROUP P30 Sergeant	POL
GROUP P20 Detective	POL
Prosecuting Officer	POL
Safety Officer	POL
GROUP P18 Police Officer - EMT	POL
GROUP P15 Police Officer - Special	POL
GROUP P10 Police Officer	POL
GROUP F40 Captain	FIR
Captain, Special Services	FIR
GROUP F30 Lieutenant	FIR
GROUP F19 Automotive Mechanic	FIR
GROUP F10 Firefighter	FIR

GENERAL GROUP: This group includes all part-time seasonal, casual, special and other jobs or positions not otherwise classified above, whose job titles shall be as shown on the personnel records of the Human Resources Board.